

SWANA – Georgia Chapter AWARDS APPLICATION FORM for Transfer Station

Program/Facility Nominated: _____

Contact Person Name & Title:

Address: _____

City, State, Zip/ Province, Postal Code: _____

Phone #: _____

Fax #: _____

Email: _____

Application submitted by (if different than information listed above):

Phone #: _____

Fax #: _____

Email: _____

If selected for an award, how would you like the name of the solid waste worker to read on the award (limit of 50 characters)?

Application Checklist - Please make sure the following items are included in your submittal packet:

*Award Application Form (this form)

*Entry meeting the Application Requirements for the category selected (noted later in this application)

*Entries shall consist of ONE electronic copy of your application in a PDF format emailed to georgiaswana@gmail.com

Release Statement: I certify that the information provided in this application is accurate and correct to the best of my knowledge. SWANA – Georgia Chapter reserves the right to publish the enclosed information. Nominations become the property of SWANA – Georgia Chapter. My signature gives SWANA the right to reprint or make available for purchase any portion of this submittal.

Signature: _____ Date: _____

Application Requirements

Provide answers/information for the following categories:

1.) Executive Summary (5 Points)

In addition to describing your transfer station, explain why you are applying in this category and why you deserve to win an award. Review the category descriptions carefully before applying. Judges will use this statement to decide if your application is in the appropriate category. Applications judged to be in an inappropriate category may be moved. OPTIONAL: In addition to a written executive summary of no more than 150 words, you may include a link to a video of no more than 90 seconds that tells the story of your transfer station and its results.

2.) History of the Transfer Station (15 points)

How is the transfer station integrated into your community's comprehensive solid waste program? How did you plan the initial creation of the transfer station? Provide a timeline for construction and opening of your facility. Describe challenges that occurred and how you overcame them. What changes have you

made since the transfer station's opening? What aspects of your transfer station make it deserve an excellence award?

3.) Design and Construction of the Facility (15 points)

What are the key elements of your transfer station design? How does its appearance conform to community standards? What equipment or operations are innovative or state-of-the art? Have you had to replace any equipment or make operational changes, and if so, what prompted the replacement or changes and how did you decide on the replacement or changes? How has new equipment or operational changes improved your transfer station?

4.) Environmental Controls and Regulatory Compliance (15 points)

What design features and controls are in place to ensure that the transfer station minimizes or mitigates environmental impact? What is the overall impact of the facility on human health, environmental quality and resource conservation? How can you demonstrate that the transfer station complies with local, state and federal regulations? Include any third-party documentation that your facility is environmentally sound. You may include awards, letters of support or summaries of audit/inspection data.

5.) Performance, Economics and Cost Effectiveness (20 points)

What methods do you use to analyze how well your transfer station is performing, and what results are you obtaining from your analysis? How do you use these results for continuous improvement of your facility? Do your results meet or exceed the goals established in your planning process? How do you determine whether your facility operation is cost effective and what are your current results? Describe your maintenance schedule to ensure regular operation. Do you have a recovery plan for service interruptions due to equipment malfunctions or natural disasters? If so, describe the plan and how often it is updated.

6. Worker and Customer Health and Safety (15 points)

How did you address safety issues in your planning and designing your facility, as well as in current practice? How often do you provide training to employees? What type of training do you provide? What is your injury rate, and what are you doing to improve it? Do customers come to your facility? If so, how do you ensure their safety?

7.) Public Acceptance, Appearance and Aesthetics (10 points)

Describe concerns of your community (city, county or region) and how you responded to them. What are your community outreach and engagement efforts? What is your customer service approach and how is it measured? What results have you achieved with your community relations programs? Have you received any awards? Which ones?

8.) Application Quality (this is a judges category only, not to be addressed in your application) (5 points) Your application will be judged on its organization and presentation, and on editorial and technical quality.

All Entries Must Be Postmarked by August 31.

There is NO Application fee for Georgia Chapter Award Submittals.